

San Diego Track Starter's Association

To: Track Coaches, Athletic Directors, Finance Clerk's

Subject: 2018 Track Schedule Requests, and 2018 Fee Schedule

It's time to input your 2018 Track and Field Schedule. We are once again asking each school to input their own schedule using the Arbiter program. You are required to enter your HOME Track meets with date, location and time of your first running event.

If you are hosting an Invitational please send me the information include your CIF Sanction Number. Additionally Schools that are hosting League Prelims, and Finals need to provide me with that information as soon as the details are final. (Preferably 4 weeks before event.) I will enter all Invitational's, League Prelims, Finals, and CIF Prelims and Finals into Arbiter. All assignments will be made thru the Assignment Secretary including Stager, Lead Starter, Starter and Zone Inspectors.

Schedules not entered by January 20, 2018 will be charged a late fee of \$25.00. If you need assistance in entering your schedule E-mail me prior to January 17, 2018. If you have entered your meets or sent me a copy please disregard the above information. If your Athletic Director, Head Coach, or Finance Clerk has changed please send me the name and new email address and I will update the information in Arbiter.

2018 Fee Schedule:

Base fee \$76.00 +1.50 for each race over 20

League Prelims /Finals: Two Starters at \$100 each + \$1.50 for each race over 20

CIF Prelims / Finals Six Starters at \$125 each + 2 boxes of shells

Invitational's: Two Starters at \$125 per Starter / Stager \$125 (Please note many Invitational's require two crews) It is important that you relay schedule of events and number of running events when submitting your Invitational schedule to Assignment Secretary.

Schools may request the return of un-used shells. If school does not provide shells an additional \$65.00 will be added to payment voucher at completion of meet. Starter will sign and return voucher to Head Coach at end of Meet. Starter should receive payment within 10 working days. Any changes (dates, times, locations) will be charged a late fee of \$10.00. You must contact Assignment Secretary if changes are made. **Additionally Starters are asked to contact Home Team 3 days before the meet assignment. If you do not hear from your Starter please e-mail me prior to day of meet.**

If you have any questions or concerns please call or E-mail: 619-980-7474 / bulldogbk@gmail.com

Valinda Sutton

Assignment Secretary